



Milligan Bio-Tech Inc. is a privately held company with its main operations in Foam Lake, Saskatchewan. The facility officially opened in June 2009 and has steadily grown its customer base for bio-diesel and allied products. Bio-diesel is currently sold into Western Canadian markets. Milligan's other products are sold throughout Canada both directly through Authorized Dealerships and through their Distributor network.

With plans for rapid and immediate growth Milligan Bio-Tech Inc is currently seeking an Operations Manager for its Foam Lake Saskatchewan facility. The Operations Manager, Foam Lake is accountable for production and performance of the facility, including; safety and environmental performance, production and costs as per budget, staffing and management of production personnel, maintenance planning and reliability as well as ensuring that the facility is properly supported by the corporate team. The Operations Manager will be responsible to work as a member of the Senior Management Team in order to develop and execute both operational (i.e. annual) and strategic plans for the business.

Specific duties and responsibilities of the position will include:

- Ensure production and cost targets are met as per the annual operating plan
- Ensure that all activities at the site are carried out with safety and environmental responsibility being top priority
- Ensure that all plant reporting requirements to corporate, government and other groups are done timely and accurately
- Provide timely identification of issues and proposed actions to address any deviations from plan
- Provide positive and effective leadership to the staff at Foam Lake, helping to foster a culture of involvement and improvement
- Provide effective mentoring and development of Production staff
- Implement appropriate business systems to ensure efficient and reliable performance
- Effectively manage plant capital budgets and plans
- Support and lead corporate and site-specific improvement initiatives
- Support and follow corporate policy and processes
- Work effectively with the senior management team to achieve the needs of the business
- Maintain site specific certifications such as ISO, government assistance programs such as ecoEnergy, and operating permits such as Sask Environment through appropriate compliance activities
- Represent the company and its shareholders in a favourable manner at all times

- Act with the highest level of professionalism, integrity and ethical character at all times
- Other responsibilities as required

Qualifications

The ideal candidate must have

- Post secondary education in the area(s) of engineering, business, manufacturing etc.
- Experience (more than 3 years) in the management of a manufacturing or processing operation with focus on leadership, operations, maintenance and engineering
- Familiarity and working knowledge of ISO, process safety management and continuous improvement
- Proven ability to understand, develop and manage budgets
- Strong interpersonal and communication skills
- Competence with Microsoft Office applications
- Desire and ability to relocate to Foam Lake with ability to travel occasionally

Additional qualities of the ideal candidate include

- Technical experience related to chemical processing or manufacturing
- Strong working knowledge of Saskatchewan labour and safety laws
- Experience with ERP, accounting and maintenance planning systems
- Experience in the biofuel, energy or manufacturing industries
- Experience managing in a satellite facility

Interested candidates should send their resume and cover letter via email to randerson@milliganbiotech.com with "Operations Manager" as the subject. Only candidates selected for an interview will be contacted.